



Blenheim Christmas Parade Saturday 2nd December 2017

3.30pm

Welcome to our Celebration! Please complete and return the bottom portion of this official entry form by November 20th **to guarantee your position in the parade line-up.**

Please note that this year there is a new category of 'Masked Walking Group'. All who enter this category must be wearing a festive mask related to the Christmas theme. We certainly hope you enjoy creating them.

All entries will be judged this year and prizes will be awarded based on the following criteria:

Best Effort, Most Creative and Festive Proportion

Please review the Parade Safety Rules and Guidelines attached.

SPECIAL NOTE: PARADE BEGINS AT Blenheim School, Saturday 2nd, December 2017, 3.30pm. Prize giving will be held at the forum after the completion of the parade.

Keep this portion for your records -Return the bottom portion to the Marlborough 4 Fun Events.

Entry Form

Name of business/organisation: _____

Contact Person: _____

Address: _____

E-mail: (main form of contact) _____

Phone (cell) _____

Float/entry details (please tick) – you must include the length of your vehicles to assist us with our line up

- Walking – number of people: _____
- Masked Walking – number of people: _____
- Float - car + trailer diesel/petrol, Length _____ m
- Float - small truck diesel/petrol, Length _____ m
- Float - large truck diesel/petrol, Length _____ m
- Will your float be playing music (if so what type?) _____

Description of Float

Eg: A truck decorated with Xmas decorations and banners and a Xmas tree with 10 people dressed in Xmas theme costume waving balloons.

Entry Fee (to help with administration costs):

Commercial: \$30 (incl GST)

Community Groups (non profit): \$5

Entries must be returned in our office (details below) by **Monday 20th November 2017** with the fee



We understand the criteria for entry into the Blenheim Christmas Parade and agree to abide by this. We understand that the costs relating to our entry or damage to our float during the parade is ours and not the organisers of the Blenheim Christmas Parade. We will do everything within reason to keep our performers safe while they are in the parade and we will comply with all instructions given by the Blenheim Christmas Parade staff or Police officers on the day.

Conditions of Entry:

1. Marlborough 4 Fun reserves the right to organise the **only** Santa in the Parade.
2. All participants and drivers must follow the instructions of Marlborough 4 Fun staff and designated helpers whilst at the event.
3. **All participants proceed in the parade at their own risk.**
4. **Each float MUST provide 4 Marshals to accompany their float. The Marshal at the front of the float to carry a sign with the company /community group name on it (to assist the judges).**
5. **It is the responsibility of the participants for the safety of those on the float.**
6. **We are lucky to secure Blenheim School grounds as a line-up area. Please do not park or drive on the grass within the grounds.**
7. No confectionary or other items to be thrown from floats – certain items may be given out by hand along the parade route, however, prior approval must be obtained from Marlborough 4 Fun.
8. All entries must have a Christmas component – in decoration or activity. Any entry, business or otherwise that has not made an attempt to contribute to a festive and entertaining Christmas Parade will not be allowed to enter the Parade.
9. All floats must be a **maximum** of 3.5m wide and 4.5m high. There are a number of restrictions along the parade route, so it is advisable to take your vehicle through the parade route prior to Parade day, to ensure your vehicle can negotiate the route.
10. Do not drive away after the parade until you have ensured all participants are with a parent, headcounts are very useful.
11. **No dumping** of leftover lollies, flyers, decorations etc in Blenheim School grounds or roads after the parade.

Parade Route:

Groups will assemble as pre-organised in Blenheim School or along John Street then the Parade will head along Alfred Street and down Seymour Street, head down Queen Street to Maxwell Road. The Parade will then come back up Market Street, continuing through to Market Street North, turning into Alfred Street and back to the school. **Please check vehicle size to ensure vehicle is able to negotiate the parade route.** Please see attached a copy of the Route Map for clarification. Please also ensure that all vehicles adhere to health and safety requirements, WOF Rego etc and that all children are supervised.

Signed: _____
Name: _____
Position: _____

Please return this form with a cheque made out to "Marlborough 4 Fun" Or pop into our office, 13 Main Street, Blenheim

Contact details:

events@marlborough4fun.co.nz | PH: 03 577 8935 | Po Box 1139, Blenheim

Please note, there will be a prize giving held in the forum approximately 15minutes after the completion of the parade.